

EXAMPLE GRAMMAR SCHOOL

ESAT Mock: Invigilator Instructions

Sitting 1 October 2026

Paper SMP-2026-09 · Version 1.0

Materials for each candidate

- One question paper for the module being sat.
- One answer sheet for the same module.
- Black or blue pen. Candidates may write on the question paper.
- No calculator. No formula sheet. No notes.

Entry numbers by module

Module	Candidates
Mathematics 1	30
Mathematics 2	30
Physics	30
Chemistry	30
Biology	30

Print spare copies of each module. Numbers were provisional when the papers were prepared.

Timing

- 40 minutes per module, timed from the moment you tell candidates to begin.
- If a candidate sits more than one module, give a short break between them.
- Do not grant extra time to recover a late start unless the school's access arrangements say otherwise.

Announce at the start

- Write your name, teaching group and the date on both the question paper and the answer sheet.
- You have 40 minutes. There are 27 questions, each worth 1 mark.
- There is no negative marking. Answer every question, even if you have to guess.
- Only the answer sheet is marked. Anything written on the question paper is ignored.
- Calculators are not permitted.

Announce with 5 minutes remaining

Five minutes remaining. If any answer rows are still blank, fill them in now. There is no penalty for a wrong answer.

Latecomers

- Admit a candidate arriving within the first 10 minutes and let them finish at the same time as the rest of the room.
- After 10 minutes, seat them for a separate sitting rather than a shortened one. A truncated paper gives the department no usable information.

If a paper has a printing fault

- Swap in a spare copy and note the candidate's name and the time lost.
- Give that candidate the lost time back at the end.
- Do not read a missing question aloud, and do not let candidates share a paper.

Collecting in

- Collect answer sheets first, then question papers.
- Check that every answer sheet carries a name before the room is released.

If something is wrong with the paper itself

For example a question that appears to have no correct option: note the module and question number, let the sitting continue, and contact Lucas Rey afterwards at lucas.rey@eng.ox.ac.uk or +39 345 7976656. Do not correct a question in the room, because that changes the paper for one group only.